

# Author Guidelines

## Submission Guidelines

Authors can submit their work in the form of a complete paper. Authors should submit a paper in English, carefully checked for correct grammar and spelling, addressing one or several of the conference areas or topics. Each paper should clearly indicate the nature of its technical/scientific contribution and the problems, domains, or environments to which it is applicable. To facilitate the double-blind paper evaluation method, authors are kindly requested to produce and provide the paper WITHOUT any reference to any of the authors, including the authors' personal details, the acknowledgments section of the paper and any other reference that may disclose the authors' identity.

When submitting a complete paper, please note that only original papers should be submitted. Papers that contain any form of plagiarism will be rejected without reviews. All papers must be submitted through the online submission platform CMT and should follow the instructions and templates that can be found under [Guidelines and Templates](#). After the paper submission has been successfully completed, the authors will receive an automatic confirmation email.

Authors need to register to CMT to submit the paper. For the accepted papers, at least one author needs to be registered for the conference.

## Reviewing Process

All reviews follow a double-blind process. All papers are subject to plagiarism analysis using a software tool prior to review.

All regular papers are reviewed by at least two reviewers, but usually by three or more, and rated considering their: Relevance, Originality, Technical Quality, Significance, and Presentation.

### **Regular Full Paper**

**Submission:** It is recommended that Regular Papers are submitted for review with around six (06) pages, with the appropriate font size and page format, including references, tables, graphs, images and appendices by following the given templates.

**Acceptance:** After a blind peer review, qualifying Regular Papers may be accepted as either Full Papers or Short Papers.

**Presentation:** Regular Papers classified as Full Papers are awarded a 25' minutes slot for an oral presentation at the conference. Regular Papers classified as Short Papers are given either a 20' minutes slot for an oral presentation or assigned to present. Authors who have been assigned an oral presentation, either Full or Short.

**Publication:** Regular Papers classified as Full Papers will be assigned a 6-page limit in the Conference Proceedings, while Regular Papers classified as Short Papers have a 4-page limit. The Conference Proceedings will be published under an ISBN number and include final versions of all accepted papers, adjusted to satisfy reviewer recommendations.

### **Short Paper**

**Submission:** Papers should be submitted for review with around 3-4 pages, with the appropriate font size and page format, including references, tables, graphs, images and appendices. The short paper template will be shared once the programme committee has made the decision to present it as a short paper.

**Presentation:** Short Papers are given a 20 minutes slot for an oral presentation.

**Publication:** The Conference Proceedings will be published under an ISBN number and include final versions of all accepted papers, adjusted to satisfy reviewer recommendations.

The following examples may be helpful in understanding what type of papers could be suitable for short paper submission:

- ❖ Work-in-progress or late-breaking results
- ❖ A counter-example to an existing technique that helps to understand its limitations
- ❖ Extensions or evaluations of existing methods or explorations of new methods

### **(No-Show) Policy**

The paper may be excluded from the proceedings if the presentation is not made at the conference