ICARC 2025 - Graduate Colloquium
Guidelines for Preparing and Submitting the Camera-Ready Abstract

INSTRUCTIONS TO AUTHORS

CAMERA-READY SUBMISSION

The abstract should be prepared following the guidelines mentioned below and uploaded to the CMT system along with the Correction Report and Author Declaration Form on or before the deadline (15th January 2025).

The following **03 documents** must be submitted via the CMT system.
1. Updated Abstract based on the reviewers' comments
2. Correction Report
3. Author Declaration Form

Download the template of the above 03 documents under the "Camera-ready Submission" using the following link: http://www.icarc.sab.ac.lk/gc.php

1. ABSTRACT

- Paper size and Orientation: Word B5, Portrait
- Type: Word document (The Proceedings compilation team requires the **MS Word** documents to make corrections if necessary.)
- Margins: 1 inch for left, right, top and bottom
- Font: Times New Roman, Line spacing: Single, One column of text
- Paragraph: Justified, No indent

Title of the Abstract
a) Font: Times New Roman, Font Size: 14 pt
b) Title should be concise, specific and reflective of the study carried out. It should be center-aligned, bold and title case (the first letter of each word should be capital other than the prepositions).

Author Names and Affiliations

Add names of all the authors names and their affiliations to the abstract. Presenting author's name should underline. corresponding author's name need mark using a * mark and add only that corresponding author's email after the affiliations.
Eg:

Surname Initials[1*], Surname Initials[2], Surname Initials[2]   (Font size – 11pt)

[1]*My Institute/Company, Address, [2]My Institute/Company, Address*   (Font size – 10pt, Italic)

*correspondingauthor@gmail.com   (Font size – 10pt)

Body of the Abstract

    a) Font: Times New Roman, Font Size: 11 pt

    b) The abstract should be one page in length, consisting of not more than one paragraph with a **word limit of 350**. Please do not include subheadings.

    c) Acronyms should be written in full the first time they are mentioned in the text, followed by the abbreviation in parentheses.

    d) There shall be no citations or references.

    e) 4-6 Keywords should be mentioned in the abstract.

    f) Please do not insert a page number for the abstract.

2. CORRECTION REPORT

Authors should use the provided template to explain how they addressed the reviewers' comments and need to submit it to the CMT system along with the abstract.

3. AUTHOR DECLARATION FORM

Authors should upload the scanned copy of the Author Declaration Form signed by all authors, to the CMT system along with the abstract.

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